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KINGSTON TOWNSHIP BOARD OF SUPERVISORS

SUPERVISORS MEETING

DECEMBER 13, 2023

-AGENDA-

PLEDGE OF ALLEGIANCE

ROLL CALL

Thomas Ketchner, Chair
James Balavage, Vice Chair
Melissa Chamberlain
Kim Rose
Sam Barbose

MOMENT OF SILENCE

The Board of Supervisors will hold a moment of silence to commemorate the passing of retired Police Officer Walter (Skip) Davis.

ANNOUNCEMENTS

The Kingston Township Board of Supervisors held an executive session on Monday December 11, 2023 to discuss personnel matters. No actions or votes were taken.

Residents are reminded the Winter Parking Ordinance began on November 1st and is in effect until March 31, 2024. A copy of the Ordinance can be found on the Townships Website and weekly Newsletter.

PUBLIC COMMENTS

The Board of Supervisors will now take public comments on non-agenda items. Please state your name and address for the record and express your comments within an allotted **five (5) minute** time frame.

MS4 PUBLIC COMMENTS

The Board of Supervisors will now take public comments on storm-water issues relating to Kingston Township's MS4 Storm-water management plan. Please state your name and address for the record and express your comments within an allotted **five (5) minute** time frame.

APPROVAL OF MINUTES

MOTION

SECOND

November 6, 2023 Public Work Session
November 8, 2023 Regular Supervisors Meeting

MANAGER MATTERS

Thank You Letter – Back Mountain Memorial Library Association

ADMINISTRATIVE REPORT

MOTION

SECOND

Motion to accept and approve the Administrative Reports as submitted and indicated on the agenda.

NOVEMBER 2023

Police Department Report
Towing Report
Monthly Traffic Report
BMCP Report

Zoning Officers Report
Rental Property Report
Public Works Department Report

TREASURER'S REPORT**MOTION****SECOND**

Motion to approve Treasurer's Report as indicated on the agenda.

<u>Description</u>	<u>Beginning Bal.</u>	<u>Ending Balance</u>
General Fund	\$ 1,367,170.31	\$ 1,697,406.11
Capital Reserve Fund	\$ 480,249.45	\$ 455,420.65
State Liquid Fuels Fund	\$ 83,761.77	\$ 56,066.71
DCED/ARPA Fund	\$ 267,138.81	\$ 267,336.42
Total	\$ 2,198,320.34	\$ 2,476,229.89

BILLS PAYABLE**MOTION****SECOND**

Motion to approve the Bills Payable as posted.

BUSINESS**MOTION****SECOND**

- 1. Motion to accept the 2022 Liquid Fuels Tax Fund audit from the Commonwealth of Pennsylvania Auditor General.**
- 2. Motion to accept the 2022 Kingston Township audit of financial statements from Rainey and Rainey CPA's.**
- 3. Motion to approve Resolution R-2023-22 lease agreement with Community First Bank and Kingston Township for the lease of (2) two 2024 Ford F-600 XLT 4 WD Trucks for the Public Works Department.**
- 4. Motion to accept the resignation of Township Clerk, James Reino, effective December 31, 2023.**
- 5. Motion to approve and authorize a one-time \$1,000 appreciation bonus for Karen Rose to acknowledge exemplary work during the Township Manager transition.**

- 6. The Kingston Township Board of Supervisors would like to present plaques, proclamations and publicly acknowledge the service of Supervisor Sam Barbose, retired Officer Wade Curtis, retired Road Worker Michael Goldsmith and Township Clerk James Reino for their dedication, commitment and contributions to Kingston Township.**

The swearing-in ceremony of newly elected Township Supervisors and reorganization meeting will be held Tuesday, January 2, 2024 at 6:30pm. The next Public Work Session will be held Monday, January 8, 2024 at 7:00 p.m. in preparation for the next Regular Meeting of the Board of Supervisors to be held Wednesday, January 10, 2024 at 7:00 p.m.

The Supervisors will now hold a reception in honor of Supervisor Sam Barbose, retired Police Officer Wade Curtis, retired Road Worker Michael Goldsmith and Township Clerk James Reino, in recognition of their years of service.