

Fred J. Rosencrans-Township Manager  
Karen Rose-Assistant Township Manager

Administrative Office Hours  
Monday thru Friday 8:30am- 4:30pm

Brynn A. Kukosky-Township Clerk

Board of Supervisors  
Meets second Wednesday  
of each month 7:00pm



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## **KINGSTON TOWNSHIP BOARD OF SUPERVISORS**

### **SUPERVISORS MEETING**

**October 9, 2024**

**-AGENDA-**

#### **PLEDGE OF ALLEGIANCE**

#### **ROLL CALL**

Thomas Ketchner, Chair  
Kim Rose, Vice Chair  
Melissa Chamberlain  
James Balavage  
Zeid Alhashemi

#### **ANNOUNCEMENTS**

NONE

#### **PUBLIC COMMENTS**

The Board of Supervisors will now take public comments on non-agenda items. Please state your name and address for the record and express your comments within an allotted **five (5) minute** time frame.

#### **APPROVAL OF MINUTES**

**MOTION    SECOND**

September 9, 2024    Public Work Session  
September 11, 2024    Regular Supervisors Meeting

**MANAGER MATTERS**

NONE

**ADMINISTRATIVE REPORTS****MOTION    SECOND**

**Motion to accept and approve the Administrative Reports as submitted and indicated on the agenda.**

**PRIOR MONTH**

Zoning Officer's Report  
Police Department Report  
BMCP Report

Rental Property Report  
Public Works Dept. Report

**TREASURER'S REPORT****MOTION    SECOND**

**Motion to approve Treasurer's Report as indicated on the agenda.**

<b><u>Description</u></b>	<b><u>Beginning Bal.</u></b>	<b><u>Ending Balance</u></b>
General Fund	\$1,814,148.60	\$1,682,879.50
Capital Reserve Fund	\$ 464,710.29	\$ 663,234.86
State Liquid Fuels Fund	\$ 104,895.16	\$ 70,793.63
DCED/ARPA Fund	\$ 219,566.84	\$ 201,037.90
<b>Total</b>	<b>\$2,603,320.89</b>	<b>\$2,617,945.89</b>

**BILLS PAYABLE****MOTION    SECOND**

**Motion to approve the Bills Payable as posted.**

**BUSINESS****MOTION    SECOND**

- 1. Motion to award the 2025 towing bid to Falzone Towing Service Inc. in the amount of \$16,800.00 and authorize the Township Manager to execute the contract.**

**BUSINESS** (contd.)**MOTION**    **SECOND**

- 2. Motion to authorize the Township Manager or his designee to sell a mounted spreader to Dallas Borough for \$3,000.00.**
  
- 3. Motion to authorize the Township Manager or his designee to sell the old traffic signals, light poles, signage, etc. obtained from the SR 309 corridor signal replacement project in Kingston Township.**
  
- 4. Motion to ratify and authorize Township Manager to execute the Lease Extension for 11 Carverton Road Building to Northeast Surveyors LLC from November 1, 2024 through October 30, 2025 with monthly rent of \$477.41 (3% increase from the previous extension specified in the lease).**
  
- 5. Motion to approve the Mechanical Maintenance – Quarterly, 3-year agreement with NRG Controls North, Inc. for the Administration Building and the Carverton Road Building HVAC systems.**
  
- 6. Motion to approve the termination of the Barry Isett & Associates, Inc. contract for Center Street Park Improvement Project, Phase III and Phase IV. The termination does not apply to any service performed by Barry Isett & Associates pursuant to its appointments as Commercial Building Inspector, as Alternate Engineer or as Alternate Zoning Officer for Kingston Township.**

A special meeting has been scheduled for October 22<sup>nd</sup>, 2024 at 6pm to discuss the proposed 2025 Fiscal Year budget and for General Business.

The next Public Work Session will be held Monday, November 11, 2024 at 7:00 p.m. in preparation for the next Regular Meeting of the Board of Supervisors to be held Wednesday, November 13, 2024 at 7:00 p.m.