

Fred J. Rosencrans-Township Manager  
Karen Rose-Assistant Township Manager

Brynn A. Kukosky-Township Clerk

Administrative Office Hours  
Monday thru Friday 8:30am- 4:30pm

Board of Supervisors  
Meets second Wednesday  
of each month 7:00pm



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## **KINGSTON TOWNSHIP BOARD OF SUPERVISORS**

### **SUPERVISORS' MEETING**

**October 8, 2025**

#### **-AGENDA-**

#### **7:00PM CALL TO ORDER**

#### **PLEDGE OF ALLEGIANCE**

#### **ROLL CALL**

Thomas Ketchner, Chair  
Kimberly Rose, Vice Chair  
Melissa Chamberlain  
James Balavage  
Zeid Alhashemi

#### **ANNOUNCEMENTS**

Residents are reminded that the compost site is now open 7 days a week until November 30, 2025. Additional information can be found on the Township Facebook page and website.

Residents are reminded that the curbside-only yard waste and bagged leaf pickup runs from November 1, 2025, through November 30, 2025, between the hours of 7:00 a.m. and 3:00 p.m. Additional information can be found on the Township Facebook page and website.

#### **PRESENTATION**

Presentation of proclamation/s to Nancy Slivinski for her many years of dedicated service to Kingston Township.

**PUBLIC HEARING**

**A PUBLIC HEARING WILL NOW BE OPENED ON ORDINANCE O-2025-5; ADMENDING CHAPTER 27 (ZONING) OF THE KINGSTON TOWNSHIP CODE TO SET FORTH REQUIREMENTS FOR MOBILE FOOD FACILITIES AS PERMITTED USES IN B-1 NEIGHBORHOOD COMMERCIAL DISTRICTS AND B-2 GENERAL COMMERCIAL DISTRICTS.**

The Kingston Township Board of Supervisors will now take Public Comments on Ordinance O-2025-5; amending Chapter 27 (Zoning) of the Kingston Township Code to set forth requirements for Mobile Food Facilities as permitted uses in B-1 Neighborhood Commercial Districts and B-2 General Commercial Districts. Please come to the microphone, state your name and address for the record and express your comments within allotted **five (5) minute** time frame.

**ADJOURNMENT**

**MOTION SECOND**

**PUBLIC HEARING**

**A PUBLIC HEARING WILL NOW BE OPENED ON ORDINANCE O-2025-6; ADMENDING CHAPTER 27 (ZONING) OF THE KINGSTON TOWNSHIP CODE TO SET FORTH REQUIREMENTS FOR PRINCIPAL SOLAR ENERGY SYSTEMS AS CONDITIONAL USES IN A-1 AGRICULTURAL DISTRICT AND MINING DISTRICTS.**

The Kingston Township Board of Supervisors will now take Public Comments on Ordinance O-2025-6; amending Chapter 27 (Zoning) of the Kingston Township Code to set forth requirements for Principal Solar Energy Systems as conditional uses in A-1 Agricultural District and M-1 Mining Districts. Please come to the microphone, state your name and address for the record and express your comments within allotted **five (5) minute** time frame.

**ADJOURNMENT**

**MOTION SECOND**

**PUBLIC COMMENTS**

The Board of Supervisors will now take public comments on non-agenda items. Please come to the microphone, state your name and address for the record and express your comments within an allotted **five (5) minute** time frame.

**APPROVAL OF MINUTES****MOTION   SECOND**

September 08, 2025, Public Work Session  
 September 10, 2025, Regular Supervisors' Meeting

**MANAGER MATTERS**

None

**ADMINISTRATIVE REPORTS****MOTION   SECOND**

**Motion to accept and approve the  
 Administrative Reports as submitted and  
 indicated on the agenda.**

**PRIOR MONTH**

Zoning Officer's Report  
 Police Department Report

Rental Property Report  
 Public Works Dept. Report

**TREASURER'S REPORT****MOTION   SECOND**

**Motion to approve Treasurer's Report as  
 indicated on the agenda.**

<b><u>Description</u></b>	<b><u>Beginning Bal.</u></b>	<b><u>Ending Balance</u></b>
General Fund	\$1,420,587.31	\$1,318,380.15
Capital Reserve Fund	\$ 262,549.47	\$ 401,144.39
State Liquid Fuels Fund	\$ 129,916.64	\$ 71,478.10
<b>Total</b>	<b>\$1,813,053.42</b>	<b>\$1,791,002.64</b>

**BILLS PAYABLE****MOTION   SECOND**

**Motion to approve the Bills Payable as  
 posted.**

**BUSINESS****MOTION   SECOND**

- 1. Motion to approve Ordinance O-2025-5 amending Chapter 27 (Zoning) of the Kingston Township Code to set forth requirements for Mobile Food Facilities as permitted uses in B-1 Neighborhood Commercial Districts and B-2 General Commercial Districts.**
- 2. Motion to approve Ordinance O-2025-6 amending Chapter 27 (Zoning) of the Kingston Township Code to set forth requirements for Principal Solar Energy Systems as conditional uses in A-1 Agricultural District and M-1 Mining Districts.**
- 3. Motion to authorize the Township Manager to negotiate and finalize a lease agreement with NE Surveyors for the continued tenancy of NE Surveyors' current office space, subject to an annual rent increase in accordance with the prior lease agreement; and to authorize the Chair of the Board of Supervisors to execute the final lease agreement.**
- 4. Motion to authorize the Township Manager or his designee, to advertise and sell two (2) PD vehicles. Car 4 – 2017 Ford Interceptor B/W and Car 7 -2017 Ford Interceptor B/W through the competitive bidding process (MUNICIBID).**
- 5. Motion to approve Resolution R-2025-10 and the agreement for electronic access to Pennsylvania Crash Information Tool (PCIT) through PennDOT.**
- 6. Motion to appoint Susan Heckman and Nicole Wilkes to serve two (2) year terms and Meghan Blewitt and Veronica Albrecht to serve three (3) year terms on the Parks and Recreation Commission.**

**BUSINESS (CONTD.)**

**MOTION   SECOND**

- 7. Motion to authorize the Township Manager to advertise two public hearings regarding proposed amendments to the Municipal Code Ordinances on Signs (Chapter 19, Part 1, § 113) and the Parks and Recreation Commission (Chapter 1, Part 4, Article F, § 452).**

**ADJOURNMENT**

There will be a 2026 budget work session on Tuesday, October 21, 2025 at 6:00 pm. Also, the next Public Work Session will be held on Monday, November 10, 2025, at 7:00 pm in preparation for the next Regular Supervisors' Meeting to be held on Wednesday, November 12, 2025, at 7:00 pm.