

Fred J. Rosencrans-Township Manager
Karen Rose-Assistant Township Manager

Brynn A. Kukosky-Township Clerk

Administrative Office Hours
Monday thru Friday 8:30am- 4:30pm

Board of Supervisors
Meets second Wednesday
of each month 7:00pm



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KINGSTON TOWNSHIP BOARD OF SUPERVISORS

SUPERVISORS' MEETING

December 10, 2025

-AGENDA-

7:00PM CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Thomas Ketchner, Chair
Kimberly Rose, Vice Chair
Melissa Chamberlain
James Balavage
Zeid Alhashemi

ANNOUNCEMENTS

Residents are reminded the Winter Parking Ordinance is in effect from November 1st, 2025, until March 31st, 2026. A copy of the Ordinance can be found on the Township's Website.

PUBLIC COMMENTS

The Board of Supervisors will now take public comments on non-agenda items. Please come to the microphone, state your name and address for the record and express your comments within an allotted **five (5) minute** time frame.

APPROVAL OF MINUTES

MOTION SECOND

- October 21, 2025, Special Supervisors' Meeting
- October 29, 2025, Special Supervisors' Meeting
- November 10, 2025, Public Work Session
- November 12, 2025, Regular Supervisors' Meeting

MANAGER MATTERS

- Thank you letter- Back Mountain Library donation
- Thank you letter- Back Mountain Food Pantry donation
- PWD- Job well done with snow storm, PD assist

ADMINISTRATIVE REPORTS

MOTION SECOND

Motion to accept and approve the Administrative Reports as submitted and indicated on the agenda.

PRIOR MONTH

- Zoning Officer's Report
- Rental Property Report
- Public Works Dept. Report
- Zoning Office Year-end Report 2025
- Police Department Report

TREASURER'S REPORT

MOTION SECOND

Motion to approve Treasurer's Report as indicated on the agenda.

<u>Description</u>	<u>Beginning Bal.</u>	<u>Ending Balance</u>
General Fund	\$ 988,258.35	\$1,216,626.85
Capital Reserve Fund	\$ 285,567.59	\$ 172,810.25
State Liquid Fuels Fund	\$ 45,109.82	\$ 34,358.26
Total	\$1,318,935.76	\$1,423,795.36

BILLS PAYABLE

MOTION SECOND

Motion to approve the Bills Payable as posted.

BUSINESS**MOTION SECOND**

1. **Motion on setting the Township Holiday Observance dates, which fall on weekend days in 2026 as the following: Saturday, July 4 as Friday, July 3 and Saturday, December 26 as Monday, December 28.**
2. **Motion to authorize the Township Manager or his designee, to advertise and sell two (2) PWD plows. A JJAG Wing plow and a Fisher 9ft. plow through the competitive bidding process (MUNICIPAL).**
3. **Motion to authorize the Township Manager to ratify and extend a 3-year Lease for 11 Carverton Road Building to Luzerne County (Magistrate Brian Tupper; District 11-03-09) from January 1, 2026 thru December 31, 2026 with a monthly rent of \$2,771.39; January 1, 2027 thru December 31, 2027 with a monthly rent of \$2,854.53; and January 1, 2028 thru December 31, 2028 with a monthly rent of \$2,940.17.**
4. **Motion to authorize the Township Manager to ratify and extend the first of a three-year extension for Falzone's Towing contract with an annual increase of 2.5% (\$17,220.00/yr), to expire on December 31, 2026, and as specified within agreement.**
5. **Motion to approve Resolution R-2025-13; supporting a Pennsylvania Housing Affordability and Rehabilitation Enhancement Fund (PHARE) grant application submitted by Ecumenical Enterprises, Inc. to improve housing safety, accessibility, and energy efficiency at Trucksville Gardens.**

ADJOURNMENT

The Re-organization Meeting will be held on January 5, 2026, at 6:30 pm. The next Public Work Session will be held on Monday, January 12, 2026, at 7:00 pm in preparation for the next Regular Supervisors' Meeting to be held on Wednesday, January 14, 2026, at 7:00 pm.