

Fred J. Rosencrans-Township Manager  
Karen Rose-Assistant Township Manager

Administrative Office Hours  
Monday thru Friday 8:30am- 4:30pm

Brynn A. Sweppenheiser-Township Clerk

Board of Supervisors  
Meets second Wednesday  
of each month 7:00pm



180 East Center Street \* Shavertown, PA 18708-1514 \* Ph: (570) 696-3809 \* Fax: (570) 696-3411

## **KINGSTON TOWNSHIP BOARD OF SUPERVISORS**

### **SUPERVISORS' MEETING**

**May 13, 2026**

**-AGENDA-**

#### **7:00PM CALL TO ORDER**

#### **PLEDGE OF ALLEGIANCE**

#### **ROLL CALL**

Thomas Ketchner, Chair  
Kimberly Rose, Vice Chair  
Melissa Chamberlain  
James Balavage  
Zeid Alhashemi

#### **ANNOUNCEMENTS**

The Kingston Township Board of Supervisors officially recognizes and congratulates the Shavertown Fire Department for certifying 75% of its all-volunteer members to the National Professional Qualifications Standards through the Pennsylvania Fire Service Certification Program, administered by the Office of the State Fire Commissioner.

Center Street Park is now officially closed as of April 7, 2026, in accordance with Resolution 2026-4. The park will remain closed for the duration of the construction period. Updates will be provided as the project progresses.

**PUBLIC COMMENTS**

The Board of Supervisors will now take public comments on non-agenda items. Please come to the microphone, state your name and address for the record and express your comments within an allotted **five (5) minute** time frame.

**APPROVAL OF MINUTES**

**MOTION SECOND**

April 07, 2026, Public Work Session  
April 08, 2026, Regular Supervisors' Meeting

**MANAGER MATTERS**

**ADMINISTRATIVE REPORTS**

**MOTION SECOND**

**Motion to accept and approve the Administrative Reports as submitted and indicated on the agenda.**

**PRIOR MONTH**

Zoning Officer's Report                  Rental Property Report  
Police Department Report  
Public Works Dept. Report

**TREASURER'S REPORT**

**MOTION SECOND**

**Motion to approve Treasurer's Report as indicated on the agenda.**

<b><u>Description</u></b>	<b><u>Beginning Bal.</u></b>	<b><u>Ending Balance</u></b>
General Fund	\$ 798,778.52	\$ 1,508,722.82
Capital Reserve Fund	\$ 213,886.36	\$ 127,038.38
State Liquid Fuels Fund	\$ 220,295.79	\$ 197,863.26
<b>Total</b>	<b>\$ 1,232,960.67</b>	<b>\$ 1,833,624.46</b>

**BILLS PAYABLE**

**MOTION SECOND**

**Motion to approve the Bills Payable as posted.**

**BUSINESS****MOTION SECOND**

- 1. Motion to authorize the Township Manager to advertise a Public Hearing for Ordinance O-2026-1 of the Administrative Code-Chapter 1 Part 8- Code of Ethics- Section 807 Financial Disclosure Statement Procedure.**
- 2. Motion to authorize the Township Manager to advertise bids for garage roof replacement on the Public Works Building in consultation with Mark J. Sobeck Roof Consulting, Inc.**
- 3. Motion to accept the resignation of Township Clerk, Brynn Sweppenheiser, effective May 15, 2026 and appoint Fred J. Rosencrans as Township Open Records Officer and Township Secretary due to the resignation.**
- 4. Motion to adopt Resolution R-2026-08; authorizing the Township Manager or his designee to apply for a DCED-Multimodal Transportation Fund (MTF) grant for roadway improvements and repeal Resolution R-2026-06.**
- 5. Motion to authorize the Township Manager to transfer \$300,000.00 from the General Fund to the Capital Fund in order to cover authorized expenses in the Capital Program.**
- 6. Motion to approve the Proclamations for National Police Week- May 11<sup>th</sup> to May 16<sup>th</sup>; National Public Works Week- May 17<sup>th</sup> to 23<sup>rd</sup> and National EMS Week- May 17<sup>th</sup> to May 23<sup>rd</sup>.**

The next Public Work Session will be held on Monday, June 8, 2026, at 7:00 pm in preparation for the next Regular Supervisors' Meeting to be held on Wednesday, June 10, 2026, at 7:00 pm.